

**TOWN OF SOMERS
BOARD OF SELECTMEN
AGENDA – REGULAR MEETING
Thursday, January 28, 2010, 6:00 p.m.
Selectmen's Conference Room**

- 1 Call to order – First Selectman Lisa Pellegrini called the meeting to order at 6:13 p.m., a late start due to inclement weather.
- 2 Members present – Kathleen Devlin, Joseph Tolisano (arrived at 6:28 p.m. due to inclement weather) and Lisa Pellegrini. Also in attendance, members of the SHS Memorial Day planning committee-Kelsey Falcone, Morgan Falcone, Sara Laplante, and Amanda Smith, chair; Human Services Director, Jenifer Charette, and Social Services coordinator Ann Procopio; CFO Greg Simmons; Supervising Resident Trooper Sgt. Jose Claudio; Phil Roland; and Marcia Mitchell, recording.
- 3 Pledge of Allegiance
- 4 Correspondence – Ms. Mitchell said she had received late correspondence from Fire Marshal, Bob Morpurgo. The fire alarm system panel at the Senior Center has been deemed obsolete and unrepairable, and must be replaced. The current cost estimate is \$2,500, and Bob does not have the budget funds to cover the replacement in his budget. The selectmen asked Ms. Mitchell to work with the Fire Marshal to get the panel replaced and to transfer any funds that could be identified from the Selectmen's budget to get this accomplished.
- 5 Citizen Comments - none
- 6 Opportunity for Selectmen to add agenda items - none
- 7 Old Business
 - 7.1 Memorial Day Program planning – Amanda Smith, Somers HS. Ms. Smith and her peers from the High School Memorial Day Planning Committee presented a draft agenda for the festivities and reviewed their agenda for the ceremonies and requests for budget support. The Selectmen expressed with enthusiasm their overall agreement with the agenda and agreed to support the event. Ms. Pellegrini and Ms. Mitchell will attend the group's planning meeting on 2/9 at 2:30 at the HS; Ms. Devlin will also attend if she is available.
 - 7.2 Board/Commission Appointments/Reappointments – Ms. Mitchell said that she had heard back positively from another individual about reappointment – Susan King, for the Advisory Commission to the Elderly. Ms. Pellegrini added that the Board of Finance had determined that Michael Parker would be its designee to the Special Projects Building Commission. ***Motion (Ms. Devlin), seconded (Mr. Tolisano), and unanimously voted to appoint Susan King to the Advisory Commission to the Elderly for a term ending December 22, 2010; and to confirm appointment of Michael Parker to the Special Projects Building Commission for a term ending December 22, 2011.***
 - 7.3 Recertify resolution adopted at October 29, 2009 BOS meeting re: Intersection Improvements at Ninth District and Sokol Roads and S.R. 190 (Main Street), Town of Somers. Ms. Mitchell explained that the resolution adopted at the October 29, 2009 BOS meeting was not certified and sent off to the Department of Transportation, and since Ms. Pellegrini had been elected as First Selectman that the resolution needed to be recertified. ***Motion (Ms. Devlin), seconded, (Mr. Tolisano) and unanimously voted to adopt the resolution, which is attached and made part of the minutes.***

At this point in the meeting, ***motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to take the agenda out of order to allow the***

remaining guests to participate. Items 8.2, 8.1 and 8.3 were heard in order prior to picking up at item 7.4.

- 7.4 Financial update – YTD & FY 2011 budget – CFO Greg Simmons commented that FY 2010 revenues were on target, and with few exceptions expenses were within budgeted amounts. He expressed concern about the State’s financial position and the possibility of cuts in state funding. The selectmen agreed that the potential for these cuts is very high, and asked that Mr. Simmons prepare for their review models depicting, 5%, 10% and 20% cuts in state funding for the remainder of the year and for the next year’s budget proposal.
- 7.5 Public Works update – Ms. Pellegrini let the selectmen know that she has worked with Bob Cafarelli and Todd Rolland of Public Works to reorganize the reporting structure of the Department. Mr. Rolland is now the Deputy Director of Public Works, and all areas in the Department – highway, mechanic, parks maintenance and transfer station report to this position. The Deputy Director position continues to report to the Director of Public Works. The selectmen conveyed to Ms. Pellegrini their support for this action.

8 New Business

- 8.1 Traffic Issues – Sgt. Jose Claudio: Sgt. Claudio expressed his concern about not having an official traffic commission. He cited a state statute that allows municipal Boards of Selectmen to serve in this capacity. The selectmen asked him how decisions are currently made and he said that generally has had input from multiple locations – the First Selectman, DPW Staff, Town Engineer, etc. but that there was no formal process around those decisions, and no process for questions or concerns that were raised after decisions were made. After brief discussion, the selectmen agreed that they as a board would serve as the local traffic commission, and they asked Sgt. Claudio to draft a proposed process noting other town departments and staff that should be involved.
- 8.2 Field naming inquiry – Phil Roland presented a proposal to name the recreation fields behind the firehouse. After brief discussion, motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to approve the proposal contingent upon any policy that may prohibit the BOS from doing so. The name of the fields will be announced at an event to be held sometime this spring.
- 8.3 Social Services – need vs. availability: Jenifer Charette, Director of Human Services and Ann Procopio Social Services Coordinator, presented data on the amount of work being done in the Social Services department. The wanted to know if the BOS would authorize additional hours for the Social Services Coordinator’s position beyond those budgeted for this year. The Selectmen noted that services were being provided by the Social Services department for Woodcrest residents, when Woodcrest and the Housing Authority were responsible for providing those services. After discussing the topic, the Selectmen requested that the Social Services department document details about the hours of service provided to Woodcrest residents. The Selectmen also commented that there were no additional funds for extending the hours budgeted for the Social Services Coordinator and declined that request.
- 8.4 Criteria for evaluating responses to RFP for Town Attorney – Before the Selectmen heard any information about the responses, they asked Mr. Simmons if any had come in with hourly rates lower than the current Town Attorney. Mr. Simmons replied that, of the three responses to the RFP – one from the current Town Attorney and two others – the current Town Attorney’s rates were still the lowest. The Selectmen said that the primary reason they had requested that an RFP be issued was because the relationship had not been evaluated for so long, and that the charter required that the relationship be evaluated every two years. Given the fact that the current Town Attorney was still offering the most reasonable rates, and that his firm has the most familiarity with the town’s business, the Selectmen agreed that the relationship with the current Town Attorney should continue. They thanked Mr. Simmons and asked the he draft the appropriate responses to the two other respondents.

- 9** Authorization of Scheduled Payments – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to authorize scheduled payments totaling \$354,622.83.***
- 10** Appropriations/Transfers – ***Motion (Mr. Tolisano), seconded (Ms. Devlin) and unanimously voted to authorize the transfers below for referral to the Board of Finance.***

Amount	To Acct	From Acct	Requestor	Explanation
\$69	<i>Emergency Bldg. Insp. Svcs.</i>	<i>Bldg Insp Supplies</i>	<i>Building Official</i>	<i>After hours Fire Department call-back-up coverage by another town's building official 1/10/2010</i>
\$800	<i>Water Fund Construction</i>	<i>WPCA Enginrg Consultant</i>	<i>WPCA</i>	<i>To be reimbursed 100% by DEP Water Grant for Sunset Drive well water remediation.</i>
\$120	<i>Membership/Dues</i>	<i>Pagers/radio/Repairs/batteries</i>	<i>Fire Marshal</i>	<i>Cover NFPA dues & mbrship increase.</i>

- 11** Approval of Minutes
 December 10, 2009 – ***Motion (Ms. Devlin), seconded (Mr. Tolisano) and unanimously voted to accept the minutes as written.***
 December 17, 2009 – ***Motion (Mr. Tolisano), seconded (Ms. Devlin), and unanimously voted to accept the minutes with the following corrections: Insert at the end of paragraph 7.1 – Ms. Mitchell noted that a majority of the Fire Commissioners were set to expire in the same year unless at least one term was adjusted. The selectmen agreed that the current re-appointment of Anthony Bruno would be for a term of two years (ending 12/22/2011) instead of the usual three to prevent the expiration of too many Fire Commissioners in one year. On the Board/Commission Reappointments list appended to the minutes – correct the new term end to 12/22/2011 from 12/22/2010 for the four reappointees to the Civil Prep Advisory Council – Arthur J. Hoza, Charles Daniel Thayer, Jr., Joseph R. Tolisano, and Michael Provencher.***
 January 7, 2010 – ***Motion (Mr. Tolisano), seconded (Ms. Devlin), and unanimously voted to accept the minutes as written.***
 January 13, 2010 – ***Motion (Ms. Devlin), seconded (Mr. Tolisano), and unanimously voted to accept that minutes as written.***
- 12** Board of Selectmen Remarks – none.
- 13** Citizen Comments – none.
- 14** Adjournment – ***Motion (Ms. Devlin), second (Ms. Pellegrini) and unanimously voted to adjourn the meeting at 7:50 p.m.***

Respectfully submitted,

Marcia L. Mitchell
 Exec Asst/Ops Mgr
 Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING